

Wedding Music Contract: BRIDE and ZOE SCHLUSSEL

1. Event Ensemble Requested: \_\_\_\_\_

2. Event Date: \_\_\_\_\_

3. Event Address: \_\_\_\_\_

4. Mileage: \_\_\_\_\_

5. Indoors/Outdoors (circle)

6. Services Requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Approximate Arrival Time:

\_\_\_\_\_  
*Musicians will arrive approximately thirty minutes before they are scheduled to play.*

8. Prelude Start Time:

\_\_\_\_\_  
*Prelude will begin thirty minutes before start time.*

9. Event Start Time:

\_\_\_\_\_

10. Rehearsal: YES/NO (circle)

If YES, rehearsal date, time, location:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Requested Music:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Ex: Prelude selections beginning while guests are seated, seating of parents and grandparents: Jesu, Joy of Man's Desiring; bridal party processional, bridal processional: Canon in D; ceremonial music (unity candle, communion: Ave Maria,*

*responsorial psalm, etc.), Recessional: Mendelssohn Wedding March, Postlude selections, cocktail hour: jazz standards.*

Do any of the requests above require arrangement? YES/NO (circle)

12. Payment: BRIDE will submit a \$100.00 non-refundable deposit, included with the signed contract, to:

ADDRESS

OR

through PayPal

two months before event in order to hold event date. If arrangement is required, the \$25 per selection arrangement fee will be due by one month prior to event.

The remaining TOTAL balance, outlined below, will be disbursed by EVENT CONTACT before/after (circle) the event on event date by cash or check made payable to Zoe Schlusssel.

Services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL: \$ \_\_\_\_\_.

13. **Equipment:** BRIDE shall provide \_\_\_\_\_ chairs, without arms, as well as adequate performance space for the ensemble. The musicians shall provide music stands and sheet music. If event is outside, shelter will be provided from sun or rain (i.e. tent). In case of adverse weather, the event shall be moved to a rain location.

Rain location:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. **Cancellation:** If BRIDE cancels the event, ZOE SCHLUSSEL will be provided at least two weeks (14 days) notice, or the musicians will still be compensated with the full balance.

15. **Attire:** Unless otherwise dictated, the ensemble will wear concert black. The ensemble will present a clean, tailored appearance.

16. **EVENT CONTACT:** The event contact will greet the musicians and indicate where to set up. The event contact will also disburse payment. (Ex. Family member, personal attendant, bridesmaid.)

Name:

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Text YES/NO (circle)

Email (optional):

\_\_\_\_\_

**13. Signatures:**

If you agree to the terms of this contract please sign, date, and return to:

ADDRESS

OR

Scan PDF of full contract emailed to: EMAIL

BRIDE (*bride*):

X \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Email:

\_\_\_\_\_

Zoe Schlusel (*manager*):

X \_\_\_\_\_ Date:

\_\_\_\_\_

Phone:

Email:

SAMPLE

# INVOICE

INVOICE TO:

NAME  
ADDRESS  
ADDRESS  
EMAIL  
PHONE

Date: \_\_\_\_\_

Payee:

Zoe Schlusssel

Address:

Authorized Signature:

X \_\_\_\_\_

<b>Service Description:</b>	<b>Amount:</b>	<b>Due Date:</b>	<b>Paid Amount:</b>	<b>Paid Date:</b>
Deposit	100.00	Two months prior to event		
Arrangement Fee		One month prior to event		
Service		Event Date		
Mileage		Event Date		
Cartage		Event Date		
Outdoor Fee		Event Date		
<b>TOTAL</b>				